

Small Business Development Division
Project Worksheet

Project/Contract Title:	OPEX EQUIPMENT MAINTENANCE AGREEMENT		
Project/Contract No:	RQFN1200003	Funding Source:	
Department:	FINANCE DEPARTMENT	Funding Source:	GENERAL
Estimated Cost of Project/Bid:	\$88,160.00		
Description of Project/Bid:	To establish contract for the Tax Collector's Office to obtain maintenance for its Opex equipment.		

Received Date: 03/30/2012

Resubmittal Date(s):

Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
No Measure	SBE	

Reasons for Recommendation

NO MEASURE - SOLE SOURCE

There are eleven (11) SBE firms certified in the required Commodity Codes

Commodity Code: 600-Office Machines, Equipment, And Accessorie; 60000-Office Machines, Equipment, And Accessories

Analysis for Recommendation of a Goal

<u>Subtrade</u>	<u>Cat.</u>	<u>Estimated Value</u>	<u>% of Items to Base Bid</u>	<u>Availability</u>
		Total		

Living Wages: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside _____ Tier 2 Set Aside _____

Set Aside _____ Level 1 _____ Level 2 _____ Level 3 _____

Trade Set Aside (MCC) _____ Goal _____ Bid Preference _____

No Measure _____ ✓ _____ Deferred _____ Selection Factor _____

CWP _____

_____ SBD Director _____ Date _____